

YOUR ACTION PLAN WORKSHEET



Goal:

What are your club's strengths and weaknesses related to this goal?

| <u>Strengths</u> | <u>Weaknesses</u> |
|------------------|-------------------|
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What are the club's opportunities to improve on the strengths or address the weaknesses? What threats does the club face if it doesn't accomplish the goal?

| <u>Opportunities and Threats</u> |
|----------------------------------|
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Enter an action plan to accomplish your club’s goal. Remember to focus on steps that address your club’s strengths *and* weaknesses.

| Action step | Who will be responsible? | How long will this step take? | How will progress be measured? | What resources are available? |
|-------------|--------------------------|-------------------------------|--------------------------------|-------------------------------|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |
| 5. | | | | |