

## Pre PETS Self-Directed Training Program

### Get to Know Your Club – Treasurer

**Get to Know Your Club Treasurer** – write *YES* for each item completed

Log into the Rotary website - Learning Center. Complete the following Learning Plan:

\_\_\_\_\_ Club Treasurer Basics (estimated 90 minutes)

Meet with your club Treasurer and President to review the club Budget & Finances

\_\_\_\_\_ Are all dues invoices up to date?

\_\_\_\_\_ Does your club have a written budget?

\_\_\_\_\_ Does your membership vote on the budget each year?

\_\_\_\_\_ Is your budget balanced? (you do not spend more than you collect)

\_\_\_\_\_ Were your district dues and RI dues both paid in the past 12 months?

\_\_\_\_\_ Does your club conduct a fundraiser annually?

How much does it raise on average? \_\_\_\_\_